

***NMRWA Board of Directors Minutes  
Hotel Albuquerque at Old Town  
March 22, 2006, 10:30 am***

DIRECTORS PRESENT

John L. Jones, President  
Clarence Aragon, Legislative Chair  
Ray Leverich, Secretary / Treasurer  
Jim Dunlap, National Director  
Gary Goss  
David Russell  
Edward Silva  
David Kenneke  
Ralph Dunlap  
Gavin F. Strathdee

Gilbert Miera  
Patrick Banegas  
Ivan Roper  
Norman Saunders  
Ophelia Gonzales  
Nick Ashcroft  
Debra L. Ingle  
Karen Bray  
Wesley Shafer

DIRECTORS ABSENT

Keith Lee, Past President  
John Eckley  
Gloria Gonzales

Fred Hollis  
Sherman Martin  
Steven Bailey

GUESTS PRESENT

Matthew Holmes, Executive Director  
Gene Sikora, Administrative Assistant

Christine Ageton, Assistant Director  
Debra Goss, Timberon W&SD

**I. CALL TO ORDER**

President John L. Jones called the meeting to order at 10:30 am.

**II. PLEDGE OF ALLEGIANCE**

David Russell led the group in the Pledge of Allegiance.

**III. APPROVAL OF AGENDA**

Ophelia Gonzales moved to approve the agenda  
Wesley Shafer seconded the motion  
Motion carried unanimously

**IV. APPROVAL OF MINUTES – August 19-20, 2005**

Ray Leverich moved to approve the minutes as submitted  
Norman Saunders seconded the motion  
Motion carried unanimously

**V. INTRODUCTION OF NEW BOARD MEMBERS**

President John L. Jones asked all attendees to introduce themselves.

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President Jones asked if any board members would like to attend the 2006 NRWA Water Rally. Attendees for the rally will include:

Jim Dunlap  
Clarence\*, Marilyn & Santiago Aragon  
Debra Ingle\*  
David Kenneke\*  
Ray Leverich\*  
J.E. "Red" Marron\*  
David Russell  
Cade & Kimberly Skinner  
Patrick Rogers  
Matthew Holmes\*  
Christine Ageton\*

\* Requesting funding from the Association for the Rally

Ivan Roper moved to approve the attendees for the NRWA Water Rally  
Ralph Dunlap seconded the motion  
Motion carried unanimously

**VI. MEMBERSHIP & DUES REPORT**

Gene Sikora, Administrative Assistant, reported that the Association had 503 paid members for a total of \$90,541 for 2005. This was an increase of 34 members and \$7,459 in revenue from 2004. The 2005 membership consisted of 311 Regular (voting) members, 162 Associate members, and 30 Individual members. The Association already has 476 paid memberships for 2006, totaling \$90,975 in dues.

**VII. EXECUTIVE DIRECTOR'S REPORT**

Matthew Holmes, Executive Director, reported on the following items:

- ◆ The creation of the Assistant Director position
- ◆ NMRWA's input into Drinking Water and Operator Certification regulations
- ◆ Collaborations with Indian Health Service, Department of Finance and Administration, and the Office of the State Engineer
- ◆ Progress on the NMRWA Training Facility
- ◆ Annual Conference attendance, exhibitors, and sponsorship
- ◆ New staff members
- ◆ Presentations by the Executive Director to the Interim Water & Natural Resources Committee, Interstate Stream Commission, NM Finance Authority Oversight Committee, the Water Infrastructure Investment Team, and the 50<sup>th</sup> Annual Water Resources Research Institute Conference

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**VIII. LEGISLATIVE REPORT**

David Russell, Legislative Chair reported on the amendments to the Sanitary Projects Act (HB 438) and the Water Trust Board funding legislation.

**IX. OPEN MEETINGS ACT RESOLUTION**

A draft Open Meetings Act Resolution was presented based on the previous year's resolution.

Wesley Shafer moved to approve the Open Meetings Act Resolution as presented  
David Kenneke seconded the motion  
Gavin Strathdee moved to amend the Resolution  
Jim Dunlap seconded the amendment  
Motion carried unanimously

**X. COMMITTEE BUSINESS**

Legislative Chair Clarence Aragon encouraged board members to participate in committees.

The board of directors discussed the fund raising efforts by the Political Action Committee raffle.

President John L. Jones made new assignments to the committees. See the attached sheet for committee assignments.

The President directed the Bylaws committee to meet and make recommendations for changes to the Board of Directors at the 2005 Mini-Conference.

**XI. 2006 MINI-CONFERENCE – REGION I (SE)**

The Board of Directors determined that the 2005 Mini-Conference should be held August 19-20 or August 18-19, depending upon hotel availability. The Board expressed a preference for Carlsbad, with a second choice of Roswell.

Gavin Strathdee moved to approve the above recommendation for the Mini-Conference dates and locations  
Patrick Banegas seconded the motion  
Motion carried unanimously

**XII. NEW BUSINESS**

The Board of Directors discussed the system regionalization effort being promoted by the State of New Mexico, the numerous organizational forms of water systems, special issues facing Water and Sanitation Districts, and the Water Conservation Fee Fund.

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**XIII. ADJOURN**

The meeting was adjourned at 12:01 pm.

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John L. Jones, President

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Ray Leverich, Secretary / Treasurer

*New Mexico Rural Water Association*

Board of Directors Meeting  
Wednesday, March 22<sup>nd</sup>, 2006, 10:30 am

*Hotel Albuquerque at Old Town, 800 Rio Grande Blvd.  
Fireplace Room*

**AGENDA**

- I. CALL TO ORDER – John L. Jones, President
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES, August 19-20, 2005
- V. INTRODUCTION OF NEW BOARD MEMBERS
- VI. MEMBERSHIP & DUES REPORT – Gene Sikora, Administrative Assistant
- VII. EXECUTIVE DIRECTOR’S REPORT – Matthew Holmes
- VIII. LEGISLATIVE REPORT – David Russell, Legislative Chair
- IX. OPEN MEETINGS ACT RESOLUTION
- X. COMMITTEE BUSINESS
- XI. 2006 MINI-CONFERENCE – REGION I (SE)
- XII. NEW BUSINESS
- XIII. ADJOURN

**NEW MEXICO RURAL WATER ASSOCIATION**

1-800-819-9893

www.nmrwa.org

**Committee Assignments 2006 - 2007**

**Finances Committee**

Ray Leverich  
Debra Ingle  
Gavin Strathdee  
Ivan Roper  
Ophelia Gonzales

**Office / Training Facility**

Ray Leverich  
Pat Banegas  
Jim Dunlap  
David Kenneke  
Edward Silva  
Debra Ingle  
Matt Holmes

**Political Action Committee**

Jim Dunlap  
John L. Jones  
Clarence Aragon  
David Russell

**Bylaws Committee**

Debra Ingle  
Ray Leverich  
Gavin Strathdee

**Legislative Committee**

Clarence Aragon  
David Russell  
Jim Dunlap  
John L. Jones  
Pat Banegas  
Ray Leverich  
Karen Bray  
Ralph Dunlap  
Gilbert Miera  
Gary Goss  
Deborah Goss

**Annual Awards / Scholarship**

Keith Lee  
Fred Hollis  
Ray Leverich  
Jim Dunlap  
David Russell  
Matt Holmes

*Committee chairs are listed first*

**Summer Board Meeting Schedule**

<b><u>Year</u></b>	<b><u>Region</u></b>	<b><u>Location</u></b>
2007	3 - NW	?
2006	1 - SE	Carlsbad
2005	4- NE	Angel Fire
2004	2 - SW	Anthony
2003	3 - NW	La Plata
2002	1 - SE	Ruidoso
2001	4- NE	Las Vegas
2000	2 - SW	Silver City
1999	3 - NW	Chama

# **New Mexico Rural Water Association**

## **Open Meetings Resolution**

WHEREAS, the New Mexico Rural Water Association is a private, nonprofit organization that wishes to conduct business openly and in view of our members and the public; and

WHEREAS, any meetings held by the Association at which the discussion or adoption of any proposed resolution, rule, regulation or formal motion occurs will be held only after reasonable notice to the public; and

WHEREAS, the New Mexico Rural Water Association wishes to determine what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the Association that:

1. All meetings will be held in accordance with the Bylaws that have been duly adopted by the Association and as provided through this resolution.
2. The agenda for each regular meeting will be made available by the Executive Director of the New Mexico Rural Water Association at least twenty-four hours prior to the meeting at the office of the Association, 3413 Carlisle Boulevard NE, Albuquerque, New Mexico, and on the Association's website: [www.nmrwa.org](http://www.nmrwa.org). Notice of regular meetings will be given not less than ten days in advance of the regular meeting date. The notice will indicate how a copy of the agenda may be obtained.
3. Notice of special meetings will be given not less than three days in advance of the special meeting. The notice will include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda will be available to the public at least twenty-four hours before any special meeting.
4. Notice of emergency meetings will include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
5. An emergency meeting may be called with less than twenty-four hours notice if the issues involved could not have been anticipated and which, if not addressed immediately by the Association, will threaten the health, safety or property of persons or likely result in substantial financial loss to the Association. Written notice and the agenda will be available at the meeting place prior to the commencement of the emergency meeting.
6. For the purposes of all meetings, notice requirements are met if notice of the date, time, place, and agenda availability is posted at the office of the Association in Albuquerque, New Mexico, and made available on the website of the Association.
7. Any or all members of the Board of Directors of the Association may participate in a meeting by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the members to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all

participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the Board who speaks during the meetings.

8. The Board of Directors of the Association may close a meeting to the public only if the subject matter of such discussion or motion is exempted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act,

(a) If any meeting is closed during an open meeting, such closure will be approved by a majority vote of a quorum of the Board taken during the open meeting. The authority for the closure and the subjects to be discussed will be stated with reasonable specificity in the motion for closure and the vote on closure of each individual member will be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.

(b) If the decision to hold a closed meeting is made when the Board of Directors is not in an open meeting, the closed meeting will not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity is given to the members and to the general public.

(c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, will state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

(d) Except as provided in Section 10-15-1 (H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting will be made by vote of the Board of Directors in an open public meeting.

(e) No proxy voting will be permitted on any matter discussed during or related to a closed meeting of the Board of Directors.

9. The Association shall keep written minutes of all open meetings. The minutes shall include the date, time and place of the meeting, names of the members in attendance and those absent, the substance of proposals considered and a record of any decisions and votes taken that show how each member voted. Draft minutes shall be prepared within ten working days after each meeting and shall be approved, amended or disapproved at the next meeting where a quorum of the Board of Directors is present. Minutes shall not become official until approved by the Board; recordings of open meetings of the Board may be made by Association support staff but only for the purpose of preparing the official minutes. After the official minutes have been approved, the recordings of the open meetings shall be erased or used for recording other open meetings of the Association. No minutes shall be kept of closed meetings of the Association.

PASSED, APPROVED AND ADOPTED this 22<sup>nd</sup> day of March, 2006.

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John L. Jones, President

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Ray Leverich, Secretary / Treasurer