



New Mexico Rural Water Association  
Executive Committee Meeting Minutes  
NMRWA Office, Albuquerque, NM  
November 21, 2008

Committee Members Present:

Clarence Aragon, President  
Ivan Roper, Vice-President  
Ray Leverich, Secretary / Treasurer  
Keith Lee, Past President  
John L. Jones, Legislative Chair

Committee Members Absent:

Jim Dunlap, National Director  
Patrick Banegas, Director  
Debra L. Ingle, Director

Guests Present:

Matthew Holmes

**I. Call to Order**

President Clarence Aragon called the meeting to order at 10:13 AM.

**II. Pledge Of Allegiance**

John L. Jones led the committee in the Pledge of Allegiance.

**III. Approval of Agenda**

Ivan Roper moved to approve the agenda  
John L. Jones seconded the motion  
Motion carried unanimously

**IV. Approval of Minutes – June 13, 2008**

John L. Jones moved to approve the minutes as submitted  
Ivan Roper seconded the motion  
Motion carried unanimously

**V. Presentation and Approval of 2007 Audit**

Matthew Holmes, Executive Director presented the 2007 audit as completed by Ricci & Co. for approval by the Executive Committee. Mr. Holmes answered questions from committee members.

Ivan Roper moved to approve the 2007 audit as submitted  
Ray Leverich seconded the motion  
Motion carried unanimously



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**VI. Presentation and Approval of 2008 Budget**

Matthew Holmes, Executive Director presented the 2008 draft budget of the Association for approval by the Executive Committee. Mr. Holmes answered questions from committee members.

Keith Lee moved to approve the 2008 budget as submitted  
Ray Leverich seconded the motion  
Motion carried unanimously

**VII. Executive Director’s Report**

Matthew Holmes, Executive Director reported on the following items:

- Board training requirements under the Sanitary Products Act
- Recent meetings with NM State Auditor Hector Balderas, Robert Apodaca and Lt. Gov. Diane Denish
- Upcoming meeting in conjunction with the New Mexico Municipal League
- Office of the State Auditor Task Force Report on Rural Accountability

**VIII. Executive Session – Limited to Personnel Matters**

Ivan Roper moved to enter Executive Session  
John L. Jones seconded the motion

<b>ROLL CALL:</b>	Clarence Aragon-aye	Ivan Roper-aye
	John Jones-aye	Ray Leverich-aye
	Keith Lee-aye	

**ATTEST:** Keith Lee attested that only personnel matters were discussed in the Executive Session.

**IX. Approval of Staff Salary Recommendations**

John L. Jones moved to approve the salary recommendations as presented by the Executive Director’s, as reflected in the Association’s personnel records, and to approve a \$5000 increase to the Executive Director’s salary  
Ivan Roper seconded the motion  
Motion carried unanimously



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**X. National Director's Report**

Matthew Holmes, Executive Director presented the National Director's report, submitted in writing by Jim Dunlap. The report contained the following items:

- Status of Congress postelection
- USDA grant and loan program
- Circuit Rider funding request
- EPA Source Water Protection Program funding request
- EPA Training and Technical Assistance Program funding request
- Water PAC
- USDA permanent disaster fund
- Energy conservation program
- Transportation bill funding
- HUD funding
- Possible economic stimulus package
- Responsibilities of Washington DC staff
- The Robert C. Byrd Lifetime Achievement Award

**XI. Legislative Matters**

The Executive Committee discussed the following legislative matters:

- State budget shortfall
- Party composition of the state legislature
- Funding outlook for state loan and grant programs
- Likely appointment of Gov. Richardson to presidential cabinet

**XII. Regulatory Matters**

The Executive Committee discussed the following regulatory matters:

- Pending actions before the Water Quality Control Commission
- Status of the Water Conservation Fee

**XIII. Committee Business**

Ivan Roper moved to approve the contract for the 2009 audit with Ricci & Co. for to mount up to \$18,700

Ray Leverich seconded the motion

Motion carried unanimously

The Committee discussed efforts to increase communication between the Board of Directors, the staff, and the membership as a whole.



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**XIV. New Business**

There was no new business.

**XV. Adjourn**

Ivan Roper moved to adjourn the meeting

Keith Lee seconded the motion

Motion carried unanimously

The meeting was adjourned at 12:16 pm.

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Clarence Aragon, President

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Ray Leverich, Secretary / Treasurer



New Mexico Rural Water Association  
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Friday, November 21, 2008, 10:00 am  
*NMRWA Office, Albuquerque, NM*

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## **AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Approval of Minutes – June 13, 2008
- V. Presentation and Approval of 2007 Audit
- VI. Presentation and Approval of 2008 Budget
- VII. Executive Director's Report – Matthew Holmes
- VIII. Executive Session – Limited to Personnel Matters
- IX. Approval of Staff Salary Recommendations
- X. National Director's Report
  - ◆ NRWA Fly-in Schedule & Water Rally
- XI. Legislative Matters
  - ◆ 2009 Legislative Agenda
- XII. Regulatory Matters
  - ◆ WQCC Matters
  - ◆ Conservation Fee
- XIII. Committee Business
  - ◆ Standing Committee Reports
- XIV. New Business
- XV. Adjourn